

# Dons Trust Board Meeting



Thursday 8 March 2012  
The Cherry Red Records Stadium  
President's Lounge



## DRAFT MINUTES

### Members:

Matthew Breach (MB) - Chair  
David Growns - Deputy Chair  
Tom Adam (TA)  
Zoe Linkson (ZL)  
Simon Bath (SB)  
Nicole Hammond (NHa)  
Sean McLaughlin (SM)  
Kate Terriere (KT)  
Iain McNay (IM)

### Invited:

David Charles (DC)  
Nigel Higgs (NH)  
Erik Samuelson (ES)  
Ivor Heller (IH)  
Warren Harvey (WH) - Secretary  
Eric Page (EP) - Minute Taker

### Apologies:

None

Ref	Item	Action
	The meeting began at 19:30.	
<b>1.0</b>	<b>Apologies/Minutes/Matters Arising</b>	
1.1	The new Communications Executive, Chris Slavin, was introduced to the board.	
1.2	ES to send through comments on minutes.	<b>ES</b>
	<b>Conflict of Interest</b>	
1.3	WH to send through draft statement	<b>WH</b>
<b>2.0</b>	<b>FC Board Report</b>	
2.1	A discussion was held on the plans of the football management team to improve the club's current league form.	
2.2	IH mentioned that the end of season dinner had been well subscribed.	

2.3	IH stated that the darts tournament was very successful. A full financial breakdown and report to be ready for the next meeting.	<b>IH</b>
2.4	It was noted that bar sales were holding up despite the condition of the brewing industry as a whole.	
2.5	With regard to the 'Design a Kit' competition, there has been interest from around the world. Thirty to forty entries had been received based on the 1988 kit.	
2.6	NHi stated that the Saturday Football Club at Wimbledon Park on 25 Feb broke the 100 mark. This was the first time that it been achieved since taking over from Wimbledon FC. MB highlighted that this could be an informal story for Chris Slavin to cover. Paul Foley of CFS to be congratulated on his success	
2.7	KT raised the CRM. ES commented that the session at Luton was cancelled due to problems in the immediate area. The visit is being rearranged.	
2.8	It was stated that the final seven stewards have now been assessed for their NVQs.	
2.9	DC to write to heads of groups regarding the volunteers' away day.	<b>DC</b>
2.10	The board discussed some problems regarding the safety of pedestrians and motorists at the ground. IH pointed out that at most grounds, cars aren't allowed to leave until fifteen minutes after a match.	
2.11	Charity proposal. ES writing paper.	<b>ES</b>
<b>3.0</b>	<b>KRE Plans</b>	
3.1	The board discussed options for raising the funding necessary to complete the KRE works and other essential ground improvements. The options include a further bank loan and a Community Shares Scheme. It was stated that an open meeting should be held to explain the options and a possible change to the constitution might be needed to allow the Community Shares – if that is the selected option. ES stated that we should commit to a letter of intent for the work on the KRE stand and present fleshed out figures at next DTB meeting. ES to find out by what date we have to commit. Open evening date to be set.	<b>ES</b>
<b>4.0</b>	<b>Membership Working Group</b>	
4.1	SB presented a paper on behalf of the Membership Working Group. It was acknowledged that it was well written. SB to circulate rolling membership monthly totals to board.	<b>SB</b>

4.2	SB to do draft piece for programme and give to John.	<b>SB</b>
4.3	SB to talk to somebody with marketing experience that can contribute new ideas for the Trust. SB to send email to ES.	<b>SB</b>
4.4	New membership form to be available on the OS. SB to do. The board mentioned the possibility of putting it in the match-day programme.	<b>SB</b>
4.5	SB to update Working Group paper and circulate to MB. Note to be added inviting DTB members to attend working group meeting.	<b>SB</b>
<b>5.0</b>	<b>Other DTB Actions - Plans/Progress</b>	
	Organisation	
5.1	The board stated that it was important to strengthen the business presence. It was also mentioned that finance and accounting procedures were working well.	
	Community	
5.2	NHa said that with regard to the working group, an invitation had gone out to attract new members. NHa stated that a paper be put to the group focusing on how other clubs handle community. ES to send information to NHa.	<b>ES</b>
	Comms	
5.3	DG wasn't able to attend the regional SD meeting as originally planned. MB raised the fact that the SD AGM will be held in London on July 7 <sup>th</sup> /8 <sup>th</sup> at the Connaught rooms and asked as many DTB members to attend as possible.	
5.4	It was noted that better links have been achieved with the Ladies & Girls teams with the shift towards quarterly reporting.	
	Volunteers	
5.5	ZL updated the board on progress on the volunteer strategy. ZL also spoke about the national awards scheme for volunteers' standards and it was agreed that it would be worthwhile for DC to review this. ZL to send email.	<b>ZL</b>
	Investment	
5.6	Options for fundraising. IM said that a meeting should be held. IM to do a paper for the next meeting.	<b>IM</b>

5.7	DT Governance IM asked about the possibility of having a Chairman of the Trust. KT and MB to look at this in more detail.	<b>KT/MB</b>
<b>6.0</b>	<b>Any Other Business</b>	
	<b>DT 10<sup>th</sup> Anniversary</b>	
6.1	SM mentioned that the badges have been paid for.	
6.2	It was suggested that the anniversary should be marked in some way. An 'Only nine years' banner was put forward. To be decided by the next DTB meeting.	
	<b>KPIs</b>	
6.3	A clean version of TA's suggestions to be sent to ES by email. A couple to be added for trust membership.	<b>TA/ES</b>
	<b>Ladies &amp; Girls Accounts</b>	
6.4	February accounts for the ladies and girls section currently being worked on. MB to circulate.	<b>MB</b>
	<b>Round the Table</b>	
6.5	ES explained what players are told about the use of twitter.	
6.6	Gift register – WH to send draft version. To be signed off.	<b>WH</b>
	The meeting closed at 10:05pm. The next meeting will take place on Monday 2 April 2012.	