

Dons Trust Board Meeting



Thursday 14 November 2013

The Cherry Red Records Stadium

President's Lounge



MINUTES

Members:

Matthew Breach (MB)
David Grows (DG)
Mick Buckley (MBu)
Zoe Linkson (ZL)
Nicole Hammond (NH)
Tom Adam (TA)
Iain McNay (IM)
Kris Stewart (KS)
Sean McLaughlin (SM)

Invited:

Erik Samuelson (ES)
David Charles (DC)
Eric Page (EP) - Secretariat

Apologies:

Ivor Heller (IH)
Nigel Higgs (NH_i)
David Hall (DH) - Secretariat
David Reeves (DR) - Secretariat

Ref	Item	Action
	The meeting began at 19:30.	
1.0	Apologies for absence	
1.1	Apologies were received from Ivor Heller (IH), Nigel Higgs (NH _i), David (DH) and David Reeves (DR).	
2.0	Minutes for meeting of 10 October 2013	
2.1	There were some minor comments on spelling and names.	
3.0	Football Club Board Report	
	<u>New Stadium & Current Stadium Update</u>	

3.1	ES gave an update on the new stadium issues to the DTB. <u>FCB Report</u>	
3.2	ES advised the DTB about a revised proposal from Fulbeck Limited and the proposed Exclusivity Agreement. He noted that the agreement had been reviewed by advisors and, subject to some final tweaks, it was agreed it could be signed. ES to send copies of the final draft to the DTB for review before signature. <u>3 Month Accounts</u>	ES
3.3	The quarterly accounts to September 30 th , 2013 were presented to the DTB and agreed.	
3.4	The DTB noted that thanks should be given to NH with regard to the effort into the EPPP audit and noted that it is now finished and the result is expected in January.	
4.0	DTB Items	
	<u>Approval of DT Accounts</u>	
4.1	It has been formally recorded that the DTB held a special meeting on Friday November, 2013 to approve the PLC accounts.	
4.2	The DTB formally approved the DT Accounts.	
4.3	The DTB agreed to empower SM to sign on behalf of the DTB and agreed that the DT should vote in favour of the PLC resolutions at the AGM.	SM
4.4	Thanks were given by the DTB to SM for the work he did on the DT Accounts.	
	<u>Preparation for AGM</u>	
4.5	No resolutions planned other than the standard AGM actions.	
4.6	It was decided that something should be said about the election process. DG to form coherent proposal.	DG
	<u>Update on 2013 Election</u>	
4.7	It was noted that lessons have been learned on making the whole election process smoother.	

4.8	<p>The DTB discussed whether adequate processes were in place to keep voting records secure. DG to look at security aspects.</p> <p><u>Update on Organisation/Strategy</u></p>	DG
4.9	<p>ZL to talk to FCB members on future organization and strategy. Members indicate how they see their department or area looking like in three years time. MB to send another email out. To be completed by Friday 22nd November 2013.</p> <p><u>Reports from DT Working Groups (Fundraising/Branding/People)</u></p>	ZL/MB
4.10	<p>MB stated that if a concrete proposal for creating the role of Associate Director is to be put to members then a full specification of the role, plus a legal opinion that confirms they wouldn't be able to act on the Club's behalf, is needed. MB undertook preparation of a draft specification as an action. The DTB stated that a list of people should be compiled who might be suitable and interested in prospective position to be able to "test the waters".</p>	
4.11	<p>DTB to come up with ideas to fill funding gap on the playing front.</p>	MBu
4.12	<p>It was noted that of the twelve things on the brainstorming list, ten have been completed. MBu spoke to IH. MBu to circulate papers before next meeting.</p>	
4.13	<p>DG informed the board that a working group had been put together to work on the related areas of People and Volunteers. A survey has been created for volunteers and there have been seventy responses. DG noted that the responses have been looked at and lessons have been learned. He added that questions would be put together again. Seven key points were realised and it was agreed that the whole lot would be assembled together. DG to circulate to DTB.</p>	DG
4.14	<p>DG stated that a team leaders' evening had been held and that it had been extremely useful.</p> <p><u>Other</u></p>	
4.15	<p>ES mentioned John Green, an American writer, to the DTB. John has substantial following on YouTube and is a supporter of AFC Wimbledon.</p>	ES
4.16	<p>The DTB discussed the problem of persistent standing by some fans at Coventry FA Cup game. Five fans were ejected from the Nongshim stand during the match. ES explained that following the game, the Safety Officer and Club Secretary reviewed the CCTV for the entire game and also police and steward reports. In the light of this, two of the five fans have been banned (but on appeal) and a further three will be required to sign 'good behaviour' letters. DTB to understand and review what the FL and FCB policy is on this matter.</p>	DTB

	<p>was discussed whether persistent offenders could be moved to standing areas on the ground instead of being ejected.</p> <p><u>AOB</u></p>	
4.17	<p><i>Principles for Meeting Dates for 2014</i></p> <p>Meeting dates for the first three months of 2014 were decided. Thursday 9th January. Tuesday 11th February. Thursday 6th March. Prospective DTB candidates to be informed of these meeting dates.</p>	
4.18	<p><i>Email Issues</i></p> <p>It was noted that there were two different sets of email issues. Chris to report back to the DTB on this.</p>	Chris
4.19	<p><i>CRM</i></p> <p>It was noted that the CRM is based on Microsoft Dynamics. A statement of requirements is needed. It was stated that an expert is also needed; IM and I are investigating.</p>	IM
4.20	<p><i>Round the Table</i></p>	
4.21	<p>ES stated that the FCB received a visit from Amy Terriere who presented an analysis on Ladies & Girls' football developments that included outline objectives of a successful ladies and girls' team. She asked to rework the document. ES to ring MR to feedback on meeting. ES to keep DTB informed.</p>	ES
4.22	<p>ZL informed the board about collections for the Wimbledon foodbank. She advised that supporters could contribute by donating food items at home matches throughout December.</p>	
4.23	<p>The board was informed that this was Nicole Hammond's last meeting as a serving DTB member. The DTB thanked Nicole for all her hard work, together with Mick Buckley who filled a casual board vacancy in 2014.</p>	
5.0	Next Meeting - 12th December, 2013	
5.1	<p>The meeting closed at 10.30pm. The next meeting will be held on Thursday 12th December, 2013.</p>	