

Dons Trust Board Meeting

Monday 7 July 2014

The Cherry Red Records Stadium

Middle Bar



MINUTES PART 2 – redacted version

Members:

Matthew Breach (MB)
David Grouns (DG)
Kris Stewart (KS)
Sean McLaughlin (SM)
Mark Davis (MD)
Jane Lonsdale (JL)
Iain McNay (IM)
Zoe Linkson (ZL)

Invited:

Erik Samuelson (ES)
David Hall (DH) – Dons Trust Secretary
Michael Hayes (Secretariat)

Apologies:

Moorad Choudhry (MC)

David Reeves (DR) - Secretariat

| Ref | Item | Action |
|------------|---|-----------|
| 5.0 | 9 June Minutes (part 2 – DTB only) | |
| 5.1 | DH to re order these minutes | |
| 5.2 | The July meeting minutes are to be prepared without redaction, any redaction to be considered afterwards. | DH |
| 6.0 | Organisation and Strategy Update (DTB only - continuation from Part 1) | |
| 6.1 | <u>Proposed Changes to FCB Organisation (paper by ES already circulated)</u> MB said that the changes proposed by ES should fit in with the strategy review he is preparing subject to two points: a) the DTB should appoint any non-executive director of the FCB, and b) the DT should at all times have a representative on the FCB. The DTB should agree strategy and objectives with the FCB including things not part of day to day operations. | MB |

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| 6.2 | In response to a request from IM to know where MB has got to with the strategy review, MB said that the DTB should give strategic direction, with one of more non-executives on the FCB reporting to the DTB. The DTB would engage more with the community and with its members. Having set parameters of strategy, the DTB would invite the CEO every quarter to present specific seasonal reportings; the other two DTB meetings would focus on our activities as a supporter trust. The FCB should have a monthly board meeting to consider strategy, the other weekly meetings dealing with day to day matters. | |
| 6.3 | KS said that in relation to item 6 on page 2 of ES's paper, it should be made clear that the DTB is not to be steamrollered. IM and JL said that the danger is that the DTB will not take the initiative. A balance should be struck between allowing ES to act as CEO while remaining accountable to the DTB. The FCB should keep up with the DTB and not vice versa. All noted the importance of deciding what matters are strategic and what are operational. | |
| 6.4 | MB promised that his strategy review would be circulated ahead of the August DTB meeting. | MB |
| 6.5 | <i>This section has been redacted.</i> | |
| 6.6 | There was discussion about what feedback should be given to ES. The following points/questions were raised: <i>This section has been redacted.</i> <i>This section has been redacted.</i> -Can these questions be solved by delegation eg risk management, accountancy? -Are the HR issues adequately addressed? -The proposed changes do not recognise that the DTB must have a NED on the FCB <i>This section has been redacted.</i> | |
| 6.7 | In conclusion, the DTB agreed to respond to ES saying they are OK with numbers 1 to 5 of the proposed changes. On item 6, it was agreed that a representative of the DTB should automatically be on the board of the FCB and that any non-executive directors be appointed by the DTB as part of the proposed organisational structure. The response should also state that the DT already has a director present at FCB meetings (Matt Breach). Account should also be taken of the other points mentioned at 6.6 above. | MB |
| 7.0 | Fans Representatives Feasibility | |
| 7.1 | Deferred to next meeting. | MB / DG / JL |
| 8.0 | <u>ESG Report (DTB Only)</u> | |
| 8.1 | MB to prepare summary for publication on the website. | MB |

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| 9.0 | <u>Any Other Business/Roundup</u> | |
| 9.1 | <p><u>Joiners Pack Update</u></p> <p>MC to lead on this.</p> | MC |
| 9.2 | <p><u>Dons Trust Stall and DT page for Matchday Programme</u></p> <p>MB agreed to write the page in the Matchday programme. Volunteers for stall rota needed.</p> | MB |
| 9.3 | <p><u>Supporters Summit</u></p> <p>KS felt that the Trust should pay the £15 attendance fees. Suggested this be put in Joining Pack.</p> | |
| 9.4 | <p><u>SGM Preparation</u></p> <p>Prior to SGM, all action points to be gone through,</p> <p>ZL to prepare calendar, Remembrance Day, Junior Dons</p> | DH / MB ZL |
| 9.5 | <p><u>Secretariat</u></p> <p>DH reported that a replacement for David Reeves is needed. In the meantime he had spoken to Julian Edwards and he may be available to rejoin the secretariat.</p> <p><u>Consultation</u></p> <p>MD noted that, due to pressures of work, he was making no progress on the consultation with supporters. KS agreed to consider whether there are some other ways of addressing this resourcing issue.</p> | DH |
| 10.0 | <u>Date of next meeting</u> | |
| 10.1 | <p>This was confirmed as 7 August.</p> <p>The meeting ended at 22.47</p> | |