

Dons Trust Board Meeting

DTB in Attendance

Michele Little (Chair)

Angus Fox (Vice Chair)

Mark Lewis

James Macdonald

Graeme Price

Kevin Rye

Richard Shepherd

Anuk Teasdale (Online)

Apologies

Hannah Kitcher

Also Present

George Jones (Assistant Secretary)

Andrea Knox (Secretary) (Online)

1. Introduction

Meeting opened at 6.05pm.

Michele opened the meeting and confirmed apologies had been received from Hannah and confirmed that Anuk and Andrea would be attending online.

Angus announced that he would have to leave around 8.30pm with Andrea adding that she would have to leave at 7.30pm.

2. Approval of Minutes

The minutes for the January board meeting were unanimously approved

3. Previous Actions

Skill set update to be discussed in separate item.

4. Ratification of email decisions

The email decision to appoint Andrea Knox as secretary was confirmed.

5. Co-option of new board members

Michele said following the latest conversations with the ESG it is clear that it will be impossible to hold an immediate by-election given their lack of manpower. Therefore we must look to further co-opt onto the board.

The board agreed that the ESG needs to add more members to ensure they are operational in time for the main annual election.

There was then a discussion about the updated skills audit and what roles might need to be filled.

It was agreed an advert will go out which Mark will adapt from the one previously used. Michele emphasised the need for speedy appointments and it was agreed the advert should be published in the newsletter due to be published on Friday.

6. Board Theme Groups

a. Community

Anuk referred to the notes shared from the previous meeting where Mandy B gave an update on what is happening over the next couple of months around ED&I and the community. The next major event is the Ramadan tent which is due to take place on 20th March at Plough Lane. Mandy B has requested that there should be DT representation on the day and Kevin volunteered to attend with Anuk. The event will take place on the pitch in a tent and will feature prayers before the breaking of the fast. There is due to be another stadium visit shortly with the Imam of Mitcham.

Anuk reminded the board of the upcoming WOWSA event on Women in Football.

Next community meeting will include reps from the Foundation.

b. Member Services and Engagement

Angus has begun contacting people registered on ProBoards who are either lapsed members or using a different email to the one the DT holds for them.

Michele updated the board after a meeting earlier in the day regarding the 24-25 membership offering.

James added that whilst attendances have doubled since the move back to Plough Lane we have not seen a similar increase in membership size. James followed up by saying we should be doing more to engage with supporters of the Women's team considering their record crowd and the younger attendances. Kevin added that the

Women's team set a record attendance at the weekend and emphasised how good the attendances are.

Kevin gave an update on the communication review.

Mark informed the board that the KPIs have been shared and comments included.

Mark and Richard said that they had checked over the DT website to ensure it was factually correct although more work may still be needed.

c. Culture and Mission and Oversight

Michele confirmed that KPIs have been approved.

The FSA Constitution review should start soon - we have received requests for various documents which are with George who believes he should have an update shortly.

On the risk register, it was noted it will need to be updated after the next Finance Committee meeting where dates can be firmed up for upcoming decisions/ votes on restricted actions. Andrea and Michele are working on plans with the Finance Committee.

Andrea leaves the meeting.

Richard updated the board that the constitution update is now on the risk register. The GDPR risk has been reduced due to work from Angus. Also on the risk register is losing a DTB member. James asked for a new score to be added after the impact of any mitigation. A discussion was held on how the risk register is scored.

In regards to membership Mark asked if we can contact JDs about to transition into full DT members, Graeme responded saying the issue should be easier with the memberships now integrated in the club's ticketing system.

Break 7.27pm, meeting resumed 7.41pm

Following a discussion on which specific KPIs should be published it was agreed that the higher level KPIs should be published to members.

Graeme asked if there are enough goals in relation to increasing DT shareholding in the PLC. Graeme added that the goal should be maximizing the ownership of the PLC which can then be measured. The board then went through all the headline KPIs and had a discussion on each one making minor changes to several.

James left the meeting

Michele reported back from the latest PLC meeting on operational reports.

Kevin has written a summary of the debt consultation for an upcoming programme.

The newsletter should go out Friday and will include the section on co-optees.

7. Diversity and Inclusion

Discussed earlier.

8. AOB

None.

Meeting Closed at 8.20pm

George Jones
Assistant Secretary